



Initial Action Items: Within 15 Minutes

<input type="checkbox"/>	Estimate magnitude / expected duration of incident.
<input type="checkbox"/>	Estimate vehicle queue (backup) length.
<input type="checkbox"/>	Identify the need for and request secondary response agencies.
<input type="checkbox"/>	Make appropriate notifications .
<input type="checkbox"/>	Set-up appropriate TTC components based on estimates. Upgrade TTC every 15 minutes.
<input type="checkbox"/>	Set initial taper in direction of traffic travel.
<input type="checkbox"/>	Report to the incident Command / Unified Command Post . Assign Traffic Control Officer.
<input type="checkbox"/>	Remove taper in opposite direction of traffic travel.

Vehicle Positioning

<input type="checkbox"/>	Limit number of responding vehicles.
<input type="checkbox"/>	Stage unnecessary vehicles off roadway.
<input type="checkbox"/>	Park all vehicles on same side of roadway.
<input type="checkbox"/>	Position apparatus to protect responders.
<input type="checkbox"/>	Minimize emergency lighting.
<input type="checkbox"/>	Set traffic cones for transition and activity area.
<input type="checkbox"/>	Set out cone taper in the direction of travel.
<input type="checkbox"/>	Create a large enough activity area to accommodate apparatus and responders SAFELY .



Personnel

<input type="checkbox"/>	ALL responders identifiable and in appropriate High Visibility apparel.
<input type="checkbox"/>	Be alert. Minimize exposure. Face traffic.
<input type="checkbox"/>	Place Flagger at accident vehicles site.

Considerations

<input type="checkbox"/>	Time of day and amount of traffic congestion.
<input type="checkbox"/>	Can vehicles be moved from roadway? Move It!
<input type="checkbox"/>	Can more lanes be opened?
<input type="checkbox"/>	Determine emergency vehicle access route(s).
<input type="checkbox"/>	Will closures create backups on other roadways?
<input type="checkbox"/>	How quickly can all lanes reopen? Minimize on-scene time.
<input type="checkbox"/>	Take steps to avoid secondary accidents.
<input type="checkbox"/>	Look for opportunities to make the scene SAFER.
<input type="checkbox"/>	Update dispatch periodically and as incident changes (escalation, termination, queue estimate, etc.).



Haz-Mat Safety Checklist

<input type="checkbox"/>	Notify dispatch immediately upon detection of an unidentified or placarded cargo spill.
<input type="checkbox"/>	Approach incident cautiously, from upwind .
<input type="checkbox"/>	Stay clear of hazardous cargo and the spill as well as any vapors, fumes, or smoke.
<input type="checkbox"/>	Identify the cargo from placards from a safe distance and update dispatch with the information.
<input type="checkbox"/>	Check the driver's condition but only approach and assist if it is safe.



Non-Cargo Fluid Spill Quick Action Guide

<input type="checkbox"/>	Determine that spill is vehicle fluid, not cargo.
<input type="checkbox"/>	Stop leaking fluid at the source.
<input type="checkbox"/>	Contain and limit spill from spreading.
<input type="checkbox"/>	Apply available absorbents.
<input type="checkbox"/>	Sweep material off travel lanes.
<input type="checkbox"/>	Make second absorbent application if needed.
<input type="checkbox"/>	Gradually restore traffic flow.
<input type="checkbox"/>	Assure proper notifications are made.
<input type="checkbox"/>	Identify responsible party.
<input type="checkbox"/>	Mark location of material.



Push Bumper Checklist	
<input type="checkbox"/>	Check bumper alignment.
<input type="checkbox"/>	Look for any obstructions.
<input type="checkbox"/>	Communicate with motorist: <ul style="list-style-type: none"> <input type="checkbox"/> What to do <input type="checkbox"/> Where to go <input type="checkbox"/> Listen for instructions
<input type="checkbox"/>	Advise motorist of the following: <ul style="list-style-type: none"> <input type="checkbox"/> Steering and brake pedal operation will be harder. <input type="checkbox"/> Turn key to “on.” <input type="checkbox"/> Place transmission in neutral and release parking brake.
<input type="checkbox"/>	Make gentle bumper contact.
<input type="checkbox"/>	Check traffic.
<input type="checkbox"/>	Get the motorist’s vehicle in motion and back off.
<input type="checkbox"/>	Communicate clearly to STOP.
<input type="checkbox"/>	Set the parking brake on the motorist’s vehicle.